



Village of Mount Morris

117 Main Street, Mount Morris, NY 14510

Building Zoning Permits/Code Enforcement

Phone (585) 658-4160 chuck.cagle@mountmorrisny.us

AMENDMENT TO ZONING MAP APPLICATION

Date: _____

1. APPLICANT/AGENT:

Name: _____ Phone: _____ Email: _____

Address: _____

Firm: _____

2. PROPERTY OWNER:

Name: _____ Phone: _____ Email: _____

Address: _____

3. LOCATION OF LAND FOR PROPOSED CHANGE:

Address: _____

Tax Map No.: _____ Present Zoning District: _____ Proposed Zoning: _____

Size & Area of the lot _____ ft. by _____ ft. = _____ sq. ft.

Is this request to re-zone the entire parcel of property? Yes ☐ No ☐

Required items to provide in application packet.

- a) Identify, specifically, the area to be Re-Zoned on Map of Property
- b) Attach a Survey Map
- c) Legal Description
- d) (SEQR) Form
- e) Letter of Intent

4. PRESENT USE AND OCCUPANCY OF BUILDING/PROPERTY: _____

5. PROPOSED CHANGE/USE or OCCUPANCY OF BUILDING/PROPERTY: _____

6. WHAT IS THE PRESENT ZONING OF ADJACENT PROPERTIES: _____

7. DESCRIBE IN DETAIL THE PROPOSED USE OF THE PROPERTY TO BE RE-ZONED: _____

8. WILL THIS APPLICATION IMPACT NEIGHBORING PROPERTIES: _____

HAS THIS APPLICATION BEEN REQUESTED BEFORE: Yes ☐ No ☐

DATE OF PREVIOUS APPLICATION: _____

**RESPONSIBLE FOR ANY CONSULTANT FEES
(Village Engineer, Village Attorney, etc.) incurred during the application process.**

Please note that the **Property Owner** is responsible for all consultant fees during the review of this application including Legal, Engineering, Code Enforcement Review, other outside Consultants or Village Code updates. Applications submitted to the Mount Morris Joint Planning Board or ZBA may receive chargeback fees for planning services including intake, project review, resolution preparation, SEQR, and findings of fact. PLEASE NOTE that the number of hours will be SIGNIFICANTLY INCREASED due to incomplete applications, plans lacking detail, or repeated continuations. Subdivision applications and larger commercial or industrial projects traditionally require more hours of Engineering, Legal, and other consultant review and preparation and will incur higher costs. Applications for new construction may be referred to the Village Engineer for engineering review. The **Property Owner** will also be responsible for legal fees for applications submitted to the Mount Morris Joint Planning Board, Zoning Board of Appeals, or the Village of Mount Morris Code Enforcement Office. A copy of the Villages' annual fee schedule is available upon request from the Code Enforcement Office or the Village Clerk's Office. The **Property Owner's** signature below indicates that the **Property Owner** understands that the **Property Owner** will be responsible for all outside consultant fees incurred as a result of the submitted application, and consents to these charges. Additionally, projects approved by the Mount Morris Joint Planning Board may be required to pay a parks and recreation fee as established by the Village Board (currently \$ 100 per unit) if required as part of the conditions of approval. The property owner represents and agrees as a condition to the issuance of any permits that the development will be accomplished in accordance with the Village of Mount Morris Zoning Code and the New York State Uniform Fire Prevention and Building Code for the plans and specifications annexed hereto.

Owner's Signature: _____ **Date:** _____

The undersigned hereby makes this application pursuant to the Code of the Village of Mount Morris and affirms that the information furnished by the undersigned in support of this application is true and correct to the best of my knowledge. All work in connection with the proposed project will comply with all applicable laws and ordinances whether specified herein or not. The granting of a permit for this project does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction, land use or the performance of construction. The undersigned hereby acknowledges that it is his/her responsibility to acquire, read, and understand the requirements relating to this application and project and hereby certify that he/she has done so. **The undersigned further acknowledges that he/she is aware of the inspection requirements relating to any permit and acknowledge that proceeding with or continuing construction without first obtaining the necessary inspections may result in the undersigned having to remove the work that was completed in order to obtain an inspection, solely at his/her liability and expense.**

Property Owner Signature: _____ Date: _____
(I certify that all information is true and correct.)

Print Property Owner Name: _____

Applicant Signature: _____ Date: _____
(I certify that all information is true and correct.)

Print Applicant Name: _____

N.Y. Penal Law 210.45 – Making a Punishable False Written Statement. A person is guilty of making a punishable false written statement when he knowingly makes a false statement, which he does not believe to be true, in a written instrument bearing a legally authorized form notice to the effect that false statements made therein are punishable.

Making a punishable false written statement is a class A misdemeanor. Upon conviction of a Class "A" misdemeanor, a court may sentence an individual to a maximum of one year in jail or three (3) years probation. In addition, a fine of up to \$1,000 or twice the amount of the individual's gain from the crime may be imposed.

Note: Property Owner **must** be the same as that which is listed in the most recent Official Tax Roll of the Village of Mount Morris. If the Property Owner is different from the Tax Roll, documentation certifying this discrepancy must be submitted with this Application.

Please DO NOT send payment with this application. Payment shall not be made until the
(Non-refundable) fee is determined by the Code Enforcement Office.