



# Village of Mount Morris

117 Main Street, Mount Morris, NY 14510  
Building Zoning Permits/Code Enforcement  
Phone (585) 519-3321 mmullikin@mountmorrisny.us

## SPECIAL USE PERMIT PLANNING BOARD APPLICATION

New  Renewal  Change To

Date: \_\_\_\_\_

Applicant: \_\_\_\_\_

Owner (If Different): \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone #: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Tax Map Number: \_\_\_\_\_

Address: \_\_\_\_\_

Zoning District: \_\_\_\_\_

\_\_\_\_\_

### **COMPLETE THIS SECTION FOR A NEW SPECIAL USE REQUEST**

Request for special use permit for the following purpose: \_\_\_\_\_

Describe alterations to the existing property, if any and include drawing, if applicable: \_\_\_\_\_

Describe signage requested (if signage is requested a Zoning/Sign Permit will also need to be filled out): \_\_\_\_\_

Describe parking and/or lighting if permitted and applicable: \_\_\_\_\_

Hours of Operation (if applicable): \_\_\_\_\_

Is site plan review approval required in conjunction with this special use permit? Yes  No

### **COMPLETE THIS SECTION FOR YEARLY SPECIAL USE RENEWAL**

**Describe all alterations from the original Special Use permit granted to this property location, if any and include**

\_\_\_\_\_  
\_\_\_\_\_

drawing, if applicable

The undersigned applicant and owner, hereby request review by the Village/Town of Mount Morris Joint Planning Board for the identified special use permit:

By Signing this Application, you agree to charges for the Village of Mount Morris Engineering Firm to review your plans. There will/may be additional charges for the Village of Mount Morris Attorney and/or Code Enforcement Officer for reviewing the plans and specifications. These charges are in addition to the Application fee.

\_\_\_\_\_  
Applicant's Signature or Authorized Representative      Date: \_\_\_\_\_

\_\_\_\_\_  
Owner's Signature or Authorized Representative      Date: \_\_\_\_\_

Code Officer's yearly review for the special use renewal: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Is the property still in compliance with the Special Use requirements approved the Joint Planning Board?  
 Check Yes \_\_\_\_\_ No \_\_\_\_\_

Reasons for failure: \_\_\_\_\_  
 \_\_\_\_\_

This Application has been reviewed by:

\_\_\_\_\_  
(Signature of Building/Code Officer)      Date: \_\_\_\_\_

Final Approval Granted by the Joint Planning Board:      Date: \_\_\_\_\_  
(Date Approved)

\_\_\_\_\_  
(Signature of Joint Planning Board Chair)      Date: \_\_\_\_\_  
(Date)

**COMPLETE** Application  
 Received Date: \_\_\_\_\_  
 By: \_\_\_\_\_

**CODE ENFORCEMENT USE ONLY:**  
 (non-refundable) Fee Due: \_\_\_\_\_  
 Check: \_\_\_\_\_ Cash: \_\_\_\_\_  
 Receipt #: \_\_\_\_\_ Permit No: \_\_\_\_\_